

Lakeview Village Hall

Current Rates

Available Rooms

Lakeview Suite	Large Hall, downstairs, inclusive of kitchen - 240 Standing, 200 seated in rows, 130 seated banquet style (206 m ² / 2222 sq ft)
Munson Room	Medium Room, upstairs, inclusive of kitchenette – 60 (Standing and Seated) (78 m ² / 844 sq ft)
Swan Room	Small downstairs Room (suitable for meetings) – 40 Seated only (41 m ² / 441 sq ft)
MUGA	Includes built-in basketball / netball hoops, built-in hockey / football goals, tennis net with posts. Hirers should bring their own balls, rackets etc.

Residents / Charity Rates (Non-Commercial, for Wixams Residents or Registered Charities only)

Room	Weekday Rate (per hour)	Weekend Rate (per hour)
Lakeview Suite	£13.00	£15.00
Munson Room	£11.00	£13.00
Swan Room	£8.00	£10.00
Exclusive Use (not inc MUGA)	£30.00	£35.00
MUGA	£15.00	£15.00

Non-Residents Rates

Room	Weekday Rate (per hour)	Weekend Rate (per hour)
Lakeview Suite	£16.00	£18.00
Munson Room	£14.00	£16.00
Swan Room	£10.00	£12.00
Exclusive Use (not inc MUGA)	£36.00	£42.00
MUGA	£18.00	£18.00

Commercial Rates *

Room	Weekday Rate (per hour)	Weekend Rate (per hour)
Lakeview Suite	£20.00	£23.00
Munson Room	£17.00	£20.00
Swan Room	£13.00	£16.00
Exclusive Use (not inc MUGA)	£47.00	£55.00
MUGA	£24.00	£24.00

All-Day rates are available – simply multiply the above hourly rates by 10.

* *Commercial Definition: Those groups which exist to generate profit for the hirer or organisation.*

Extras

Bar Fee **£30** plus a cash float of **£100**. If bar takings exceed £100, the £100 is returned to the hirer. If bar takings are less than £100, the hirer receives the bar takings back. The balance of the float is retained by us.

The bar is run by our own Designated Premises Supervisor, who holds the alcohol licence for the Village Hall. The bar is fully staffed and offers a full range of lager, beer, cider, wine, spirits and soft drinks.

Stage hire Fee **£20**. The stage consists of six interlocking panels each measuring 2m x 1m. They can be set up in a number of formations, but that most commonly used is 4m x 2m. The stage will be assembled and dismantled by the caretaker.

Speakers hire Fee **£10**. We hire the speakers only; hirers must provide their own playing equipment. The speakers will be assembled and dismantled by the caretaker.

Tables and chairs Tables and chairs are supplied free of charge. We have 38 rectangular tables measuring 182cm x 75cm, although hirers are free to provide their own circular tables if they wish. We have around 200 chairs. If hirers wish to provide chair covers, our chairs are 82mm high, 54mm wide and 50mm deep. If hirers wish a caretaker to set tables and chairs out, there will be an additional charge.

Setting up and packing up time

All bookings will be inclusive of setting up and packing up time. Booking times can be taken in quarters of an hour. There is a minimum booking time of one hour. If you require chairs, tables and or the stage to be setup before your booking, we will charge extra to include setup time.

Payment terms

One-off bookings will be subject to a £40 security deposit. The security deposit is £100 if alcohol is being supplied or if the booking is for 10 hours or more, and is £200 for exclusive use. Once a booking is made on our online system, an invoice will be emailed to the hirer. The **full hire fee and the security deposit** are payable within **seven days** of the invoice date. If payment is not received within **seven days**, the booking will be cancelled and the date will become available on the online calendar. The security deposit will be refunded within 14 days of the event, subject to there being no breaches of the Terms of Hire.

Regular bookings will be invoiced per month, payable a month in arrears, except for the first booking which is payable in advance. A £50 holding deposit will also be required on making the first booking. The holding deposit will be refunded within 14 days of cessation of hire, subject to there being no breaches of the Terms of Hire.

All bookings should be made through our online system at
www.lakeviewvillagehall.co.uk.